



MINUTES

URSU BOARD OF DIRECTORS MEETING

Date: November 05, 2024 at 4:05 p.m.

OPTIONAL Via Videoconference, Regina, Saskatchewan

Board Members:

Mahad Ahmad, President (in-person); Zuhruf Zarooq, VP Student Affairs (in-person); Honey Patel, Vice President External Affairs (in-person); Andrea Vera (in-person); Veer Kapoor (in-person); Nisar Ali (in-person); Hussain Baldiwala (in-person); Rokhsareh Kakvand (online); Simran Kaur (online); Nabeera Siddiqi (in-person); Kanusika Kalaichelvan (in-person); Ansar Ahmad (online)

Other Attendees¹

Tayef Ahmed, Chairperson; Aoun E Mohammad, General Manager; Rinkesh Patel, Executive Assistant

Regrets²

Jwalant Patel, Rishi Thakkar

Absent³

Aum Patel, Abhayagiri Gaswami

1. CALL TO ORDER

A quorum was established. The Board meeting was called to order by Tayef Ahmed at 4:14 p.m.

2. DECLARATION OF CONFLICTS

No conflict of interest was declared.

¹ Members attended the Board Meeting but did not have any voting power.

² Submitted regrets to the Chairperson in advance with reasonable cause.

³ Members did not send regrets by appropriate deadlines and noted as absent pursuant to the Board of Directors Policy



3. CONFIRMATION OF AGENDA

The agenda was amended by adding the following items;

For Decision	For Discussion
4 (b) Appointment of Emergency Bursary Appeal Committee	5 (a) QPay and Club Ratification (b) Governance Review

Motion to approve the Board meeting agenda for November 05, 2024, as amended.

Moved by: Nabeera Siddiqi
Seconded by: Zuhruf Zarooq
Carried Unanimously

4. APPROVAL OF MINUTES

Motion to approve the Board meeting minutes from October 22, 2024, as presented.

Moved by: Mahad Ahmad
Seconded by: Hussain Baldiwala
Carried Unanimously

Matters for Decision

5. APPOINTMENT OF EMERGENCY BURSARY APPEAL COMMITTEE MEMBERS

The executives requested to appoint two Board members to appoint to the Emergency Bursary Appeal Committee. The committee is comprised of Vice President Student Affairs and two Board members. Nabeera Siddiqi and Veer Kapoor were nominated from the Board for the committee without any opposition.



Motion to appoint Nabeera Siddiqi and Veer Kapoor to the Emergency Bursary Appeal Committee

Moved by: Mahad Ahmad
Seconded by: Zuhruf Zarooq
Carried unanimously

ACTION: Zuhruf Zarooq is to provide orientation to new committee meeting members.

Matters for discussion

6. QPay and Club Ratification

The Board discussed the concerns around club ratification difficulties. It was noted that there have been some delays in communication between URSU and Clubs due to limitation of staff capacity. It was also noted that URSU is planning to organize a training session to help the clubs ratifying and onboarding to QPay.

7. GOVERNANCE REVIEW

The Board discussed the plan to review its governance structure, bylaws, and policies. As for next steps, the Executives and the management will create a Risk Matrix and analyze the existing governing documents. Then, they will forward the findings to the Governance Committee for review.

Matters for Information

8. EXECUTIVE REPORTS

The executive did not submit their reports with the notice.

9. IN CAMERA SESSION

No in-camera session was held.



10. ADJOURNMENT

The Board meeting was adjourned at 4:48 p.m.

A handwritten signature in black ink, appearing to read 'Tayef Ahmed', is positioned to the right of the text.

Tayef Ahmed, The Board Chair
Respectfully Submitted by