

# **CLUB RATIFICATION**

It's not too complicated :)



# How to Begin?

## Breaking it down in 3 simple steps

1. Enroll 20 members to your club, 50 for a society on Q-pay.
2. Electing 3 Executives to represent your club/society.
3. Forming a Club/society constitution & budget for the Year.



**What Next?**



# Get a Bank Letter

- + How - Contact [events@ursu.ca](mailto:events@ursu.ca).
- + Why – To register Club Bank Account.

# **Wait, why does my Club/society need a Bank Account?**

1. To Apply for PEC funding.
2. To help you manage the Club/Society's finances.
3. To keep record of all Club transactions.

**ANY QUESTIONS?**



**Once we have all the above mentioned documents, we verify them and provide a Club ratification certificate.**

**The Ratification certificate is MANDATORY for any type of funding applications at URSU.**

# Example-



University of Regina  
Student's Union

## CERTIFICATE Of Ratification

This certificate is issued to recognize

*University of Regina Elites Cricket  
Club*

as a ratified campus club until September '24 with URSU

A handwritten signature in black ink, appearing to read 'Talha Akbar', is written over a horizontal line.

Talha Akbar  
General Manager





**Thank you!!!**