



President's Advisory Committee (PAC) Policy

Policy owner:	President
Audience:	Executive Committee, Board of Directors, PAC, Members
Approved:	Board of Directors (Board Meeting December 1, 2020)
Last Reviewed:	October 8, 2019
Review Schedule:	August 2021

1. Introduction

This policy is intended to provide direction to the URSU Presidential Advisory Committee on how best to distribute and account for the levies that are collected on behalf of the student societies by the University of Regina Students' Union. URSU has a responsibility to be faithful stewards of the funds they collect from students. To that extent, this policy authorizes URSU to exercise control on the extent to which a member of the Presidential Advisory Committee receives funding. This policy shall also give direction to the President of URSU and the PAC on how best to integrate the activities of the PAC with the activities of the URSU.

2. Definitions:

URSU: The Students' Union of the University of Regina.

URSU Board: The elected Board of Directors of the URSU.

Presidential Advisory Committee (PAC): An URSU advisory committee comprised of eligible members, chaired by the President.

Members: Established student societies of any of the University of Regina faculties and federated colleges that have been ratified as per URSU's *Policy on Campus Groups*.

Enrollment: The number of full-time equivalents ($FTE = FT + (PT/3.5)$) as of the last day of the 50% tuition refund date as published by the University of Regina – Office of Resource Planning.

(see <https://www.uregina.ca/orp/statistics/registration/>)

3. Council Structure and Purpose

The President's Advisory Council is a permanent council of Campus Society Presidents. Its structure is as follows;

Chair

- URSU President (non-voting except in the case of a tie)

Ex-officio Members

- President, Graduate Student Association
- President, First Nations University Students' Association
- A representative of the University of Regina Alumni Association
- The URSU General Manager (or delegate)

Voting Members

- President or designate of every ratified Member

4. Member Ratification

Members must be in compliance with URSU's *Policy on Campus Groups*, this policy and any other applicable URSU policy in their entirety in order to be eligible to receive PAC funding.

5. URSU-PAC Relationship

In order to facilitate the collaboration between URSU and PAC Members and promote the integration of PAC activities with the activities of URSU, the respective URSU Board Director of a PAC Member shall perform an ex-officio liaison function on the executive, council or equivalent of the PAC Members' organization. It shall be the responsibility of the PAC Member to create and/or accommodate this position in their governance structure. The applicable URSU Director shall attend the meetings of the PAC Member and report back to the URSU Board on the activities of the PAC Member.

6. Available Funds

The funding available to the PAC for disbursement shall be only the funding as approved by the URSU Board in its annual fiscal year operating budget. URSU may decline to honour funding recommendations that it feels may promote activities that would be harmful in any way to URSU, its reputation or its membership.

a. Funding Formula

The funding approved by the URSU Board shall be distributed amongst the members of the PAC according to the following formula:

- a. Total PAC budget allocation shall be split equally between fall and winter semesters.

- b. Each eligible member shall receive a base flat amount of 3.5% of the available funds in a semester, plus;
- c. The balance remaining shall be divided amongst the Members according to the ratio of the individual Member's enrollment to the total enrollment of all Members.
- d. Members shall be advanced their eligible base allowance (item b) within thirty (30) days after the commencement of each semester.
- e. Members shall receive the balance of their eligible allowance (item c) upon confirmation by the President of each Members' full attendance record at PAC meetings and their compliance with reporting requirements within each semester.

7. Reporting Requirements

Members must:

- a. Submit a written report at minimum 24 hours in advance of each and every PAC meeting highlighting the activities, events, and initiatives of the Member, and;
- b. Submit a detailed budget of their annual operations at the first meeting

8. First Nations University

Although the First Nations University Students' Association is a member of the PAC, it is not eligible for PAC funding in lieu of a separate fee sharing agreement in place between URSU and the First Nations University Students' Association.

9. Consequences for Noncompliance

Members that do not abide by the PAC Policy and/or the Policy on Campus Groups may face disciplinary action up to and including loss of funding eligibility and loss of URSU ratification status.