

**University of Regina Students' Union**  
**Annual General Meeting**  
**RC Multipurpose Room**  
**October 28, 2020 at 5:00 pm**

<https://zoom.us/j/96614356711>

***Agenda***

**1. CALL TO ORDER**

**2. ESTABLISHMENT OF QUORUM**

**3. WELCOME AND INTRODUCTIONS**

**4. APPROVAL OF THE CHAIRPERSON**

BE IT RESOLVED THAT John Lax be appointed Chairperson for the 2020 URSU Annual General Meeting.

**5. ADOPTION OF THE AGENDA**

BE IT RESOLVED THAT the URSU Membership approves the agenda for the October 28, 2020 Annual General Meeting.

**6. APPROVAL OF THE MINUTES**

**6.1.** BE IT RESOLVED THAT the URSU Membership approves the minutes of the October 24, 2019 Special General Meeting.

**7. EXECUTIVE REPORTS**

- 7.1. Vice President External Affairs
- 7.2. Vice President Student Affairs
- 7.3. Vice President Finance and Operations
- 7.4. President

**8. PRESENTATIONS**

**8.1.** Audited Financial Statements period ending April 30, 2020

**9. NORMAL BUSINESS**

**9.1. Approval of Audited Financial Statements**

BE IT RESOLVED THAT the audited financial statements for 2019/2020 be approved.

**9.2. Appointment of the Auditor**

BE IT RESOLVED THAT MNP be re-appointed as URSU's Auditor for the 2020/2021 fiscal year.

**10. OLD SPECIAL BUSINESS**

## **11. NEW SPECIAL BUSINESS**

### **11.1. CONSIDERATION OF MOTIONS SERVED WITH DUE NOTICE**

#### **11.1.1. Motion 1 - Governance reform and legislative compliance**

WHEREAS according to legal counsel the concept of a constitution does not find a place in the statutory scheme of the Non-Profit Corporations Act and as such URSU has not been in compliance with Non-Profit Corporations Act for some time, and;

WHEREAS legal counsel has recommended that the existing URSU Constitution and any existing bylaws be repealed and replaced with restated Articles of Incorporation and a Bylaw, and;

WHEREAS the current URSU Constitution is a patchwork of bandaid amendments made over the past 27 years, and;

WHEREAS URSU's Articles of Incorporation have not been revised since 2002, and;

WHEREAS considerable work has been done by current and previous Board of Directors and its applicable sub-committees in completing a comprehensive review of URSU's existing constating documents and governance structure and proposing changes, and;

WHEREAS the current URSU Board of Directors has endorsed the suggested changes to improve the efficiency, transparency and accountability of URSU's governance model so that it may better serve its members, therefore;

BE IT RESOLVED THAT the existing URSU Constitution and all existing bylaws be hereby repealed effective immediately, and;

BE IT FURTHER RESOLVED THAT the Restated Articles of Incorporation as presented are hereby ratified and approved for filing with the appropriate regulatory body, and;

BE IT FURTHER RESOLVED THAT the URSU Bylaw as presented is hereby ratified and that it shall come into force effective immediately.

Moved: Gurjinder Singh Lehal

## **12. ADJOURNMENT**

**University of Regina Students' Union**  
**Annual General Meeting**  
**RC Multipurpose Room**  
**October 24, 2019**

***Minutes***

**1. CALL TO ORDER - 12:15 pm**

**2. ESTABLISHMENT OF QUORUM**

Quorum established

**3. WELCOME AND INTRODUCTIONS**

**4. APPROVAL OF THE CHAIRPERSON**

BE IT RESOLVED THAT John Lax be appointed Chairperson for the 2019 URSU Annual General Meeting.

Moved: Victor Oriola  
Second: Usman Khan  
Motion: CARRIED

**5. ADOPTION OF THE AGENDA**

BE IT RESOLVED THAT the URSU Membership approve the agenda for the October 24, 2019 Annual General Meeting.

Moved: Victor Oriola  
Second: Usman Khan  
Motion: CARRIED

**6. APPROVAL OF THE MINUTES**

**6.1.** BE IT RESOLVED THAT the URSU Membership approve the minutes of the February 14, 2019 Special General Meeting.

Moved: Jacq Barasseur  
Second: Katlyn Richardson  
Motion: CARRIED

**7. EXECUTIVE REPORTS**

**7.1.** Vice President Student Affairs

Harmeet Singh presented.

**7.2.** Vice President External Affairs

Karminder Singh presented.

**7.3.** Vice President Finance and Operations

Usman Khan presented.

#### 7.4. President

Victor Oriola presented.

BE IT RESOLVED THAT the Executive Reports be accepted and posted online.

Moved: Barzany Ridha  
Second: Todd Blythe  
Motion: CARRIED

### 8. PRESENTATIONS

#### 8.1. Audited Financial Statements period ending April 30, 2019

- Usman Khan, VP Operations and Finance presented the statements.

### 9. NORMAL BUSINESS

#### 9.1. Approval of Audited Financial Statements

BE IT RESOLVED THAT the audited financial statements of The Students' Union of the University of Regina Inc. for the fiscal year ending April 30, 2019 be approved and adopted.

Moved: Barzany Ridha  
Second: Katlyn Richardson  
Motion: CARRIED

#### 9.2. Appointment of the Auditor

BE IT RESOLVED THAT MNP be re-appointed as URSU's Auditor for the 2019/2020 fiscal year.

Moved: Tisha-Marie Mattila  
Second: Katlyn Richardson  
Motion: CARRIED

### 10. OLD SPECIAL BUSINESS

- none

### 11. NEW SPECIAL BUSINESS

#### 11.1. Amendment to Article V Section 3 of the Constitution

WHEREAS the General Manager provides information, context, insight, perspective and advice and may also follow up on administrative tasks, and coordinate logistics for the URSU executives and serves as an ex-officio member of the Executive Committee according to Section 3.1.1.3 of URSU's Committee Policy;

BE IT RESOLVED THAT Article V Section 3 of the Constitution be amended to:

“The Executive Committee shall consist of the President, the Vice-President Student Affairs, the Vice-President of Operations and Finance and the Vice-President of External Affairs. The General Manager shall act as an ex-officio member with limited voting privileges as defined in URSU’s relevant policies.”

Moved: Victor Oriola  
Second: Usman  
Motion: CARRIED

**11.2. Amendment to Article V Section 3.1 of the Constitution**

WHEREAS Article V Section 3.1 provides poor direction as to when the President’s responsibilities need to be fulfilled by an alternate; and,

WHEREAS the current directive as to the Executive position responsible to fulfill the duties of President in the event of the President’s inability to do so does not take into account the suitability of a particular Executive to fulfill the role of President; and,

WHEREAS it is the responsibility of the Board of Directors to supervise the Executives in the discharge of their duties;

BE IT RESOLVED THAT Article V Section 3.1 be amended to;

(3.1) The President is the elected leader of the Students’ Union and its official spokesperson. In the absence or inability of the President to assume his or her duties:

(3.1.1) the Executive Committee shall appoint one of the existing Vice Presidents to fulfill the duties of the office of President should the President be unavailable for a period of two (2) weeks or less; or,

(3.1.2) the Board of Directors shall appoint one of the existing Vice Presidents to fulfill the duties of the office of President should the President be unavailable for a period of greater than two (2) weeks.

Moved: Victor Oriola  
Second: Usman Khan  
Motion: CARRIED

**11.3. Amendment to Article VI Section 9.1.1**

WHEREAS elected directors have a fiduciary responsibility to URSU and its members; and,

WHEREAS directors are expected to attend Board meetings as scheduled; and,

WHEREAS chronic absenteeism by a director demonstrates a lack of commitment and that the Boards activities can be hampered or limited by such absenteeism;

BE IT RESOLVED THAT Article VI Section 9.1.1 be amended to;

(9.1.1) If a Board member misses three consecutive meetings without sending their regrets to the Board Chair, that Board member will be automatically declared an “absentee” and as such will cease being a Director of URSU and be relieved of their duties and responsibilities.

Moved: Victor Oriola  
Second: Josee Pelletier  
Motion: CARRIED

**11.4. Addition to Article XI Section 1 of the Constitution**

WHEREAS it is in the URSU’s best interest to always have a full complement of Executives; and,

WHEREAS resignations and/or removal from office of an Executive may leave URSU vulnerable to functioning below capacity;

BE IT RESOLVED THAT Article XI Section 1 be amended to include the following subsection;

(1.1) At its discretion, the Board of Directors, subject to a  $\frac{2}{3}$  majority, may at any time, call a special by-election to fill a vacant Executive position.

Moved: Victor Oriola  
Second: Jordyn Landray  
Motion: CARRIED

**11.5. Addition to Article XIII**

WHEREAS URSU is responsible for the collection and distribution of approved levies on behalf of member established student centres through the administration of an URSU student fee; and,

WHEREAS student centres are to use such levies to provide various programming and services for students; and,

WHEREAS it is in the interest of full transparency that URSU members know what their money pays for;

BE IT RESOLVED THAT a Section 5 be added to Article XII as follows;

(5) Any student centre that is supported by a member established levy must make its annual financial statements and governing documents publicly available at all times. Such documents can be posted on the student centre's web site or be able to immediately provide hard copies on demand. URSU has the authority to withhold payment to any student centre of all or a portion of any applicable levies until such time that the student centre is in full compliance.

Moved: Victor Oriola  
Second: Usman Khan  
Motion: CARRIED

#### **11.6. Election and Referendum Bylaw - update**

WHEREAS recommended changes to the By-Law were submitted by the CRO of the 2018 General Election and the CRO of the 2019 By-Election; and,

WHEREAS the Election and Referendum By-Law needs to be updated to correct outdated references and reflect the recommended changes;

BE IT RESOLVED THAT the URSU Election and Referendum By-Law be updated as presented.

Moved: Victor Oriola  
Second: Elaine Huang  
Motion: CARRIED

#### **12. ADJOURNMENT**

BE IT RESOLVED that the Annual General Meeting be adjourned.

Moved: Alfred Adenuga  
Motion: CARRIED

Meeting adjourned at 1:02 pm



## **EXECUTIVE REPORT**

VP Student Affairs -Ziyang Zeo Li

URSU Annual General Meeting - Regina, Saskatchewan

October 28th, 2020

[VPSA@URSU.ca](mailto:VPSA@URSU.ca)

### **I. DESCRIPTION OF POSITION**

According to the URSU Bylaws, Vice President Student Affairs deals with matters relating to the student experience, student advocacy, and student representation on campus. The Vice President Student Affairs is also the primary contact point for clubs and oversees the development of URSU club programming. The Vice-President Student Affairs also plays an important role as a student representative by sitting on committees relating to academic and non-academic misconduct, and by representing URSU to URSU's Student Centres; this includes the Womens' Centre, UR Pride, RPIRG, and more.

### **II. ACTIVITIES**

05/05/2020	Staff Meeting
05/06/2020	Student Advocate Orientation, Operation Department Orientation, Members Services Orientation
05/07/2020	Marketing Department Orientation, Owl Orientation, First Executive Meeting
05/08/2020	Finance Orientation
05/11/2020	Yearly Planning Meeting
05/12/2020	Staff Meeting, First Board Meeting
05/14/2020	Conversation with UR Pride





05/19/2020	Staff Meeting, 2019-2020 Budget Overview, URSRA Response Meeting
05/20/2020	Fall campus reopening discussion
05/21/2020	Executive Meeting
05/22/2020	Declutter and re-organize Meeting,
05/26/2020	Staff Meeting
05/28/2020	Meeting with Gardening Project, URSU&Nimbus Alignment Call
06/01/2020	Meeting with Admin - pre-call briefing, Meet with U of R Administration,
06/02/2020	Round-table On Post Secondary Supports, Staff Meeting
06/04/2020	Research and business development - suggested topics, Executive Meeting Meeting, URSU & SRC Meeting
06/09/2020	Staff Meeting, Board Meeting
06/10/2020	URSU&Nimbus Alignment Call
06/15/2020	International student support - pre-call talking points, Meeting with U of R re international student concerns, URSU&Nimbus Alignment Call
06/16/2020	Staff Meeting

06/17/2020	COVID-19 Mental Health Impacts presented by Aspiria
06/18/2020	Student Choice Initiative Meeting, Staff and Exec. Connectedness While Working Remotely
06/22/2020	Virtual Club Fair Meeting



06/23/2020	Staff Meeting, Tutoring Program Review Meeting
06/24/2020	AMS & URSU Meeting
06/25/2020	Executive Meeting
06/30/2020	Staff Meeting, Meeting regarding Counseling Service, Discussion about Student Clubs Arrangement
07/03/2020	Meeting with UMSU Tutoring Program, Mental Wellness Program
07/06/2020	"Coffee with Executives" Planning Meeting, Leaders Hall Live Conference
07/07/2020	Leaders Hall Live: Speakers Kim Dechaine, Staff Meeting
07/08/2020	Agile Leader: How to Enable Individual, Team & Organizational Success, Executive Meeting
07/11/2020	Virtual Club Fair Session #1,
07/14/2020	Staff Meeting, Board Meeting
07/16/2020	Directors' Rights and Responsibilities
07/19/2020	Virtual Club Fair Session #2
07/20/2020	Board training 2 - History of the Student Movement in Canada, Board Training 3 - URSU Summer Leadership Series - Module 1
07/21/2020	Staff Meeting
07/22/2020	Meeting with Confucius Institute
07/23/2020	Executive Meeting, Board Training 4 - URSU Summer Leadership Series - Module 2
07/26/2020	Virtual Club Fair Session #3



07/27/2020	Kitchen Manager Orientation - Executives, Board training 5 - Campaign Organizing
07/29/2020	COCA Western Regional Meeting
07/30/2020	Board Training 6 - Team Development: Establishing Team Norms
07/31/2020	Virtual Coffee with Psychology Graduate Students Association
08/04/2020	Townhall discussion, Staff meeting
08/06/2020	Executive Meeting
08/07/2020	Arts Student Society meeting
08/10/2020	E-Proctoring software (URSU/Provost/IS/CCE), Board training 7 - Effective Social Media, Board Training 8 - Better Board Meetings
08/11/2020	URSU Online Town Hall, Board Meeting
08/12/2020	Meeting with UR International
08/13/2020	Provost/URSU-Ziyang Zeo Li - regular update meeting, Board Training 9 - Board/Exec/Staff: Working Collaboratively
08/17/2020	Board training 10 - Membership Outreach - part 1, Board Training 11 - URSU Constitution: Focus on Board Structure
08/18/2020	Welcome Week Meeting, Discuss managing VPEXT duties
08/19/2020	Townhall discussion, URSU and UofR Town Hall, Peer Support Program Meeting
08/20/2020	Executive Meeting, Welcome Week: Weekly Update, Status for All Rally Discussion
08/21/2020	Western Regional Speakers Panel, WW: Event Logistics



University of Regina

**STUDENTS' UNION**

08/24/2020	Board training 12 - Membership Outreach - part 2, Board Training 13 - Strategic Planning Prep, Owl Reopening Zoom Call debrief
08/25/2020	Western Regional Speakers Panel, Welcome Week Meeting
08/26/2020	Virtual Club Fair Video Editing Meeting
08/27/2020	Welcome Week: Weekly Update

08/28/2020	Discussion re: health services on campus
08/31/2020	Student Appeals Committee Workshop
09/01/2020	Western Regional Speakers Panel, Welcome Week Meeting, Meeting: Angela Davis Speaker Event, Meeting: Angela Davis Speaker Event
09/02/2020	Virtual club fair Session 5
09/03/2020	CCAM Meeting, Welcome Week Update Meeting
09/08/2020	Western Regional Speakers Panel (Final Meeting), Welcome Week Meeting, Board Meeting
09/10/2020	Provost/URSU-Ziyang Zeo Li - regular update meeting, Welcome Week: Day 2 Logistics
09/11/2020	Welcome Week: Day 3 Logistics
09/14/2020	E-Proctoring concerns, Welcome Week: Recap/Analytics & Debrief
09/15/2020	Debrief Meeting (Angela Davis)
09/17/2020	Executive Meeting
09/21/2020	Meeting with Hill Marketing Association



09/22/2020	Academic Integrity Video Meeting, Board Meeting
09/25/2020	Provincial Election Forum Meeting
09/28/2020	Pre-hearing Meeting of the Senate Appeals Committee
09/29/2020	Event Committee Meeting, Provincial Forum Discussion, Virtual launch of the University of Regina's Mental Wellness Hub
09/30/2020	Western Regional Speakers Panel (Speaker for 2nd Semester)
10/01/2020	Next Gen Debate Update, Executive Meeting
10/02/2020	Senate Appeals Committee - October 2nd
10/05/2020	Election Forum Meeting with Champions of Change

10/06/2020	URSU Election forum Discussion, Board Meeting
10/09/2020	Meeting with Future Majority
10/14/2020	Western Regional Speakers Panel, Update with Student Advocate
10/15/2020	Provost/URSU-Ziyang Zeo Li - regular update meeting, Executive Meeting, Club Orientation Meeting, Next Gen Update
10/16/2020	AGM Logistics
10/20/2020	Walk and Rally for Youth Meeting
10/21/2020	Proctor forum planning Meeting, ProctorTrack Open Forum



### III. PRIORITIES & PROGRESS

- Student Engagement
  - Virtual Club Fair: Due to pandemic, we invited more than 20 student groups to our Virtual Club Fair. The leaders of those student groups introduced their student group and provided a way to get involved with them.
  - Coffee with Executives: We started the Coffee with Executives event with students in July, and we have hosted this event with more than 7 student leaders/new students in the past few months. The main purpose of this event is to connect with students in an efficient way, and improve URSU and University together.
  - URSU Townhall: We have organized two town halls in the summer, and invited University administration to participate as well. It provides students a better way to bring their concerns directly to the head of the departments, and helps URSU to work on certain issues.
  - Next Gen Leaders Debate: We worked with Future Majority and Champions of Change Student Club on the debate between Ryan Meili, Leader of the Saskatchewan NDP and Dustin Duncan, Minister of Environment. There were about 124 student participants in the meeting, and we have received very positive feedback.
  - A Conversation with Angela Davis: It was developed with efforts of URSU and five like-minded post-secondary students' unions. This event was created in order to combat the fiscal strain, limitations on gatherings and student concerns about being on campus that have arisen since the COVID-19 pandemic began. We feel that this initiative provides a worthwhile, relevant and unique opportunity to all of our students.
  
- Mental Health
  - We spent many efforts to promote our MyWellness.ca which is an online platform that provides online counselling service and mental health resources to students for free.
  - VPSA is working on a campus-wide peer mentorship program with the Psychology Student Association, Nursing Student Society, and URSU team.



- Student Advocacy
  - Working closely with URSU Student Advocate and support her with needs
  - Receive the various concerns of students, and urge University Administration to be more accountable by Letter of Complaint, Direct Meeting with evidence.
  - Student Advocate and VPSA have requested to establish a Leadership Development Grant for student groups who pursue social justice through protest, rally, etc.
  - Collecting data and evidence to urge University close Proctortrack platform in the winter.
  - Making an Academic Integrity video to promote tips for preventing academic misconduct with marketing team.

#### **IV. ONGOING & FUTURE PLAN**

- Build the foundation of the Peer Mentorship program with a team, recruit trainee and trainer in the winter semester, and launch the program in 2021.
- Work on the new policies to ensure the board will be diverse and comfortable for more domestic students to participate.
- Enhance the current programs and connect to broader community.
- Hold University administration more accountable all the time.

Thank you for reading, please reach out to me anytime!

*Ziyang Zeo Li*

VP Student Affairs -Ziyang Zeo Li

URSU Annual General Meeting - Regina, Saskatchewan

October 28th, 2020

[VPSA@URSU.ca](mailto:VPSA@URSU.ca)



### **Executive Report Vice President of Operations and Finance**

#### **Finances**

- The expected decrease in enrollment for the year by 1.5%.
- Funds provided to the students from the Emergency Bursary.
- U-pass suspended so we see no coming funds to the section.

#### **Operations**

- Introduction of the Coffee with Execs to address students' needs and get more in-person interaction in this pandemic.
- Successfully got UniVerse running.
- Coming up with other alternatives for U-Pass in the winter 2021 term, as it is currently suspended since spring-summer 2020.
- Amendments made to the Financial Policy and the PEC funding policy
- Operations for OWL suspended by the University.
- Virtual Welcome week was a successful event.
- Pantry services resumed after the Spring-summer semester.

I want to thank everyone for your support during this year and for attending our AGM today, and I am looking forward to bringing my past experiences to new executive and board members till the end of my term.

Gurkirat Singh  
VP Operations and Finance





Office of the President

October 23, 2020

### **URSU PRESIDENT AGM REPORT 2020-2021**

Dear members of the University of Regina Students' Union,

It has been an honour to be elected by you in the general election in order to serve you all as the President of your students' union. I feel really accomplished to be able to receive this opportunity as it was something my father asked me to do before he left this world and I thank everyone of you in making it possible. The year has been very challenging for all of us due to Covid-19 but your students' union has been working tirelessly to support you during these difficult times.

Everything was completely different to me when I started working but while accepting this challenge, I am giving my utmost attention to my priority that is students' concerns. A complete transition to remote learning and closure of campus made it hard for all of us at URSU to provide services and support to all our members. However, with a spirit of serving students' we did keep our offices open with health measures in place- for which apart from all the staff members working at URSU, I really thank Chloe, our Administrative coordinator or say our front line hero who managed to be on the front desk while serving the students.

Looking over to financial instability created by the pandemic, we did lobby for the financial concerns several times to the administration. Instead of an increased tuition fee this year like of many other post- secondary institutions, we got an estimated reduction of \$188 per semester. Many of our members have availed our emergency bursary until now and we continue to expand it this year to assist more students. We also provided a significant amount of grocery cards to the students at the beginning of the pandemic while realising the need of the time. Also, in the situation when we were unable to provide U-Pass to the students, we came up with the \$28 subsidy to every student. The subsidy is going well but we are going to come up with another cheaper alternative of U Pass for winter semester. We also resumed our Cares Pantry which is



helping so many students. Recently, we began our URSU Threads which will allow the students to avail necessary clothing for winters.

The setbacks of pandemic have been ongoing but at this time- the foremost challenge is social interaction. The fatigue, anxiety caused by sitting over the screen are leading contributors of harm to mental health. While concerned about the health of our members, URSU Executives begin “Coffee with Executives” while aiming to interact with students’ over a cup of coffee. The initiative is on the floor and we will continue to meet with our fellow students’ over the course of our term.

This year there has been a significant amount of improvement in the relation between university administration and URSU. On 17 August, we held a joint town hall with the university administration via zoom. The town hall witnessed all of the university's executive team Dr. Thomas Chase, Interim President and Vice- Chancellor, Dr. David Gregory, Provost; Kathleen McNutt; Vice- President Research, Dave Button; Vice President, Administration with several dignitaries from different departments including Registrar’s Office and IT. This town hall allowed students an opportunity to directly interact and get updated from the university administration without any barriers. We are looking forward to organising more of such events in our term. From this year, URSU Executives will also have bi-monthly meetings with the University Administration team to discuss the ongoing challenges and developments. I have continuously urged the administration to include URSU in various important decision making areas where student perspective is necessary and I am glad to tell you that we are the part of various committees dealing with academic success of the students due to covid-19. URSU will continue to work closely with the administration to provide a cherishing experience to our members.

Recently, while having a motive to encourage our members to vote in the ongoing provincial election, with the partnership of Future Majority and USSU, we organised Provincial Election Forum on 19 October that witnessed a strong debate between the leaders of two major parties of Saskatchewan. With the forum, we tabled student concerns on the table of our leaders to consider the opinions of the largest group of voters and the future of tomorrow.



While having everything online and while managing most of the works of VP external, we had a successful welcome week that was a blend of online and in-person events. With a most successful drive-in movie, we all worked hard to make the Welcome week possible with a goal of providing our new students with some fun and reception to campus.

With the vision and understanding of helping all the sectors and while being an international student myself, I realised the hardships that the international students faced during this pandemic. With my leadership, URSU joined Migrants Rights- a non-profit organization to host Status for All rally on 23rd August to demand our federal government to help all the sectors of our country that are contributing in its economy.

I am also pleased to inform you that with our initiative of open educational resources to provide students with financial stability, this year University has created a list of zero-cost material courses which will be a relief for students to choose courses. Moreover, it will encourage more and more professors to offer such easily accessible resources to students. We look forward to support and work on this initiative to provide students' an affordable education.

We also have changed our health and dental service providers effective this Fall 2020 semester. URSU's new health and dental service provider, Galivan, is a company with whom URSU has partnered with for the past year on the implementation of myWellness on our campus. Galivan's services in various countries may prove in successful use of the international students who are studying online from abroad.

I along with management also lobbied for the compensation of the loss from closure of the Owl and glad to tell you that we were successful in our goal. Also, we have made a lot of efforts to renovate the Owl with student focused themes for its better function in future.

This week I organised Proctortrack Forum via zoom which resulted in a constructive discussion around the software. The event was intended to get the student experiences from the midterms and to hear from the students- which direction students want to go. I along with the team are now following up with the remedies provided and will ensure students' that URSU is committed to take your voice on the administration's table.



We have also launched our new platform to engage with students more that is named as UniVerse (campus group). URSU is continuously looking to encourage more students to participate more and this platform will aim to achieve our goal. Also along with the URSU Governance Committee, I am continuously reviewing and updating our governing policies to make the day to day function more efficient. I want to also tell you all that in the summers we also accommodated a student who was in need in the hotel room for several days.

At last, I thank you all for the trust that you have shown on me during these hard times. Before taking the office, I was a victim of false allegations but my students' union was there by my side and this is why today- I want to tell all the students that you need not to worry because you belong to this students' union. URSU is your strong advocate on campus that will fight for you in every way possible. Moving further, I know that the time is really different for all of you but I want to assure you that I will continue to provide the best of my capability to all of our members. I urge everyone to take care more of your health rather than any other thing as we could achieve everything if our health is supportive. Covid 19 will not stay in the way of our hopes and dreams and we will win the battle for sure. What will go further along with us is how we dealt with it! Can you imagine the day after 50 years from today when we all might be struggling to put our right feet into the right shoe. No- we all might be telling our stories of compassion, determination and bravery of 2020 to the next generations. I assure you all that URSU will continue to find different ways to help students' in the future and there will be a lot more to say from the rest of my term. I want to urge you all- don't be afraid of reaching out to us. Instead, ask us how better we can serve you, engage with your students' union- it is yours and only yours.

With that I thank you all for joining us.

Take care and stay safe.

Kindest Regards,

Gurjinder Singh Lehal

**Students' Union of the University of Regina Inc.**  
**Financial Statements**  
*April 30, 2020*

## Management's Responsibility

---

To the Members of Students' Union of the University of Regina Inc.:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management nor employees of the Organization. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Organization's external auditors.

MNP LLP is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

July 14, 2020



---

General Manager

# Independent Auditor's Report

---

To the members of Students' Union of the University of Regina Inc.:

## Opinion

We have audited the financial statements of Students' Union of the University of Regina Inc. (the "Organization"), which comprise the statement of financial position as at April 30, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at April 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

## Independent Auditor's Report Continued

---

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Saskatchewan

July 14, 2020

*MNP* **LLP**

Chartered Professional Accountants



# Students' Union of the University of Regina Inc.

## Statement of Financial Position

*As at April 30, 2020*

	<b>2020</b>	<b>2019</b>
<b>Assets</b>		
<b>Current</b>		
Cash	538,482	2,183,063
Accounts receivable	131,856	46,428
Short-term investments (Note 3)	1,519,517	403,613
Prepaid expenses and deposits	16,890	21,819
Inventory (Note 4)	23,008	34,419
	<b>2,229,753</b>	2,689,342
<b>Capital assets (Note 5)</b>	<b>457,653</b>	435,995
<b>Investments (Note 3)</b>	<b>1,547,066</b>	367,814
	<b>4,234,472</b>	3,493,151
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals	1,059,977	929,318
Government remittance payable	16	10,368
Deferred contributions	10,447	5,642
	<b>1,070,440</b>	945,328
<b>Long-term debt (Note 6)</b>	<b>40,000</b>	-
	<b>1,110,440</b>	945,328
<b>Commitments (Note 11)</b>		
<b>Net Assets</b>		
Invested in capital assets	457,653	435,995
Internally restricted (Note 7)	1,076,818	1,137,700
Unrestricted	1,589,561	974,128
	<b>3,124,032</b>	2,547,823
	<b>4,234,472</b>	3,493,151

Approved on behalf of the Board

*Gurkirat Singh*  
Gurkirat Singh (Jul 20, 2020 09:21 MDT)

Director

*Kijl*  
Kiegan Jeyd (Jul 17, 2020 18:08 MDT)

Director

The accompanying notes are an integral part of these financial statements

**Students' Union of the University of Regina Inc.**  
**Statement of Operations**  
*For the year ended April 30, 2020*

	<b>2020</b>	<b>2019</b>
<b>Revenue</b>		
Executive and Board of Directors <i>(Note 8)</i>	52,453	9,450
Investment Income	42,022	16,701
Operations <i>(Note 9)</i>	707,313	623,355
Owl <i>(Note 10)</i>	1,076,205	1,295,938
Student fees	5,170,815	4,845,251
U-Pass revenue	1,996,879	1,918,355
	<b>9,045,687</b>	<b>8,709,050</b>
<b>Expenses</b>		
Executive & Board of Directors <i>(Note 8)</i>	403,552	415,093
Operations <i>(Note 9)</i>	1,215,666	1,208,292
Owl <i>(Note 10)</i>	1,368,260	1,546,142
Restricted fund disbursements <i>(Note 7)</i>	2,256,779	2,119,846
Student fees	1,426,341	1,317,009
U-Passes	1,728,000	1,704,370
	<b>8,398,598</b>	<b>8,310,752</b>
<b>Excess of revenue over expenses before other items</b>	<b>647,089</b>	<b>398,298</b>
<b>Other items</b>		
Gain (loss) on disposal of capital assets	1,890	(40)
Unrealized loss on investments	(72,770)	(3,680)
<b>Excess of revenue over expenses</b>	<b>576,209</b>	<b>394,578</b>

*The accompanying notes are an integral part of these financial statements*

**Students' Union of the University of Regina Inc.**  
**Statement of Changes in Net Assets**

*For the year ended April 30, 2020*

	<i>Invested in capital assets</i>	<i>Internally restricted (Note 7)</i>	<i>Unrestricted</i>	<b>2020</b>	<i>2019</i>
<b>Net assets beginning of year</b>	<b>435,995</b>	<b>1,137,700</b>	<b>974,128</b>	<b>2,547,823</b>	2,153,245
<b>Excess of revenue over expenses</b>	<b>(81,709)</b>	-	<b>657,918</b>	<b>576,209</b>	394,578
<b>Allocations (Note 7)</b>	-	<b>2,299,264</b>	<b>(2,299,264)</b>	-	-
<b>Disbursements (Note 7)</b>	-	<b>(2,360,146)</b>	<b>2,360,146</b>	-	-
<b>Investment in capital assets</b>	<b>103,367</b>	-	<b>(103,367)</b>	-	-
<b>Net assets, end of year</b>	<b>457,653</b>	<b>1,076,818</b>	<b>1,589,561</b>	<b>3,124,032</b>	2,547,823

*The accompanying notes are an integral part of these financial statements*

# Students' Union of the University of Regina Inc.

## Statement of Cash Flows

*For the year ended April 30, 2020*

	<b>2020</b>	<b>2019</b>
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
Excess of revenue over expenses	576,209	394,578
Amortization	81,709	78,900
(Gain) loss on disposal of capital assets	(1,890)	40
Investment income - long-term investments	(42,022)	(16,701)
Investment income - short-term investments	(25,905)	(3,613)
Change in market value - long-term investments	72,770	3,680
	<b>660,871</b>	<b>456,884</b>
Changes in working capital accounts		
Accounts receivable	(85,428)	59,662
Inventory	11,411	4,063
Prepaid expenses and deposits	4,929	10,752
Accounts payable and accruals	130,660	353,023
Deferred contributions	4,805	3,922
Government remittance payable	(10,352)	(720)
	<b>716,896</b>	<b>887,586</b>
<b>Financing</b>		
Advances of long-term debt	40,000	-
<b>Investing</b>		
Purchase of short-term investments	(1,090,000)	-
Purchase of capital assets	(103,367)	(73,671)
Proceeds on disposal of capital assets	1,890	500
Purchase of long-term investments	(1,210,000)	-
	<b>(2,401,477)</b>	<b>(73,171)</b>
<b>(Decrease) increase in cash resources</b>	<b>(1,644,581)</b>	<b>814,415</b>
<b>Cash resources, beginning of year</b>	<b>2,183,063</b>	<b>1,368,648</b>
<b>Cash resources, end of year</b>	<b>538,482</b>	<b>2,183,063</b>

*The accompanying notes are an integral part of these financial statements*

# Students' Union of the University of Regina Inc.

## Notes to the Financial Statements

For the year ended April 30, 2020

---

### 1. Incorporation and nature of the organization

Students' Union of the University of Regina Inc. (the "Students' Union") is incorporated under the The Non-Profit Corporations Act of Saskatchewan, The Students' Union activities include providing facilities and services to all University Students at the University of Regina.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

#### ***Measurement uncertainty***

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Provisions are made for slow moving and obsolete inventory. Amortization is based on the estimated useful lives of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

#### ***Revenue recognition***

The Students' Union follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Student fees are recognized as revenue when received or receivable from the University of Regina. Owl and operations revenue are recognized when services or products are provided.

Investment income includes interest income recorded on the accrual basis. Investment income is included in the statement of operations, deferred or reported directly in net assets depending on the nature of any external restrictions imposed on the investment income.

#### ***Income taxes***

The Students' Union is incorporated under The Non-Profit Corporations Act of Saskatchewan and as such is exempt from income taxes.

#### ***Cash***

Cash includes balances with banks and is recognized at fair value.

#### ***Inventory***

Inventory is valued at the lower of cost and net realizable value. Cost is determined by the first in, first out method. Net realizable value is the estimated selling price in the ordinary course of business.

#### ***Investments***

Long-term investments are portfolio investments recorded at fair value for those with prices quoted in an active market, and cost less impairment for those that are not quoted in an active market. They have been classified as long-term assets in concurrence with the nature of the investment.

# Students' Union of the University of Regina Inc.

## Notes to the Financial Statements

For the year ended April 30, 2020

---

### **Capital assets**

Purchased capital assets are recorded at cost. Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	<b>Rate</b>
Equipment	1 -15 years
Leasehold improvements	5 - 40 years

### **Deferred revenue**

Deferred revenue consists of revenues that have been received for services not yet performed.

### **Financial instruments**

The Organization recognizes its financial instruments when the Organization becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in a related party transaction with management.

The Organization subsequently measures investments in equity instruments quoted in an active market at fair value. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenues over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

### **Internally restricted reserves**

The Board of Directors have internally restricted the following net assets to be held for:

- i) **Sustainable Campus Reserve**  
This reserve is used to fund projects and initiatives that help the Students' Union reduce its environmental impact.
- ii) **Health and Dental Stabilization Reserve**  
This reserve is used to provide the Students' Union the ability to fund increases in benefits to its members, or to prevent increases in premiums to its members without affecting the premiums its members pay.
- iii) **Emergency Bursary Reserve**  
This reserve is used by the Students' Union to help its members who find themselves in extreme financial distress.
- iv) **Capital Improvement Reserve**  
This reserve is used by the Students' Union for two items: 1) the improvements to the buildings occupied by the Students' Union; 2) new capital purchases by the Students' Union.
- v) **Refugee Sponsorship Reserve**  
This reserve is used by the Students' Union to provide funding for refugees to escape countries in turmoil for the chance at a better life in Canada.

### **3. Investments**

Short-term investments are comprised of a savings deposit with interest rates ranging from 2.10% to 2.15% maturing between August 7, 2020 and January 21, 2021.

Long-term investments are comprised of fixed income securities, equities and mutual fund securities, with a minimum return on investment target of 3%. Long-term investments are managed as a long-term pool.

# Students' Union of the University of Regina Inc.

## Notes to the Financial Statements

*For the year ended April 30, 2020*

#### 4. Inventory

	2020	2019
Food and beverages	<b>23,008</b>	34,419

The cost of inventories recognized as an expense and included in Owl expenses amounted \$405,067 (2019 – \$488,663).

#### 5. Capital assets

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Equipment	<b>676,538</b>	<b>371,960</b>	<b>304,578</b>	267,995
Leasehold improvements	<b>320,834</b>	<b>167,759</b>	<b>153,075</b>	168,000
	<b>997,372</b>	<b>539,719</b>	<b>457,653</b>	435,995

Included in expenses in the current year is amortization of \$81,709 (2019 - \$78,900).

#### 6. Long-term debt

	2020	2019
Conexus loan payable with no set monthly installments. Loan is interest free until December 2022 after which monthly interest only payments are required at 5% per annum between January 2023 and December 2025. The loan is unsecured and is due in full on December 2025.	<b>40,000</b>	-

#### 7. Internally restricted net assets

The Students' Union internally restricts funds for special purposes. During the year, the board of directors approved the transfer of \$10,560 (2019 - \$nil) from the Sustainable Campus Reserve to the Capital Improvement Reserve. Additional transactions including internally restricted reserves were as follows:

	Opening Balance	Transfers	Allocations	Disbursements	Ending Balance
Sustainable Campus Reserve	10,560	(10,560)	-	-	-
Health & Dental Stabilization Reserve	429,111	-	1,964,167	(1,891,499)	501,779
Emergency Bursary Reserve	(32,204)	-	51,519	(82,958)	(63,643)
Capital Improvement Reserve	466,355	10,560	130,723	(103,368)	504,270
Refugee Sponsorship Reserve	263,878	-	152,855	(282,321)	134,412
	<b>1,137,700</b>	<b>-</b>	<b>2,299,264</b>	<b>(2,360,146)</b>	<b>1,076,818</b>

# Students' Union of the University of Regina Inc.

## Notes to the Financial Statements

*For the year ended April 30, 2020*

### 8. Executive and Board of Directors

	2020	2019
<b>Revenue</b>		
Sponsorship	52,453	9,450
<b>Expenses</b>		
Amortization	3,932	2,602
Board expenses and travel	24,019	14,887
Campaigns and promotions	50,957	49,232
Club funding	2,197	5,353
Honourarium and benefits	147,799	137,963
Insurance	2,006	1,999
Office	17,999	13,145
P.E.C. funding	104,769	114,952
Professional fees	18,681	39,692
Scholarships	9,600	24,650
Training	21,593	10,618
	403,552	415,093
	(351,099)	(405,643)

### 9. Operations

	2020	2019
<b>Revenue</b>		
Advertising	30,795	32,973
Bus pass	384,586	313,335
Handbook	31,724	27,573
Interest	38,670	28,719
Lease	109,420	103,559
Locker	28,782	30,286
Other	72,199	74,990
Sponsorship	11,137	11,920
	707,313	623,355
<b>Expenses</b>		
Amortization	13,409	13,978
Bad debts	1,992	-
Bus passes	369,996	305,767
Campaigns and promotions	14,157	11,496
Insurance	5,525	5,324
Office	72,827	97,417
Professional fees	18,934	49,159
Repairs and maintenance	9,653	7,191
Salaries and benefits	655,579	679,502
Training	11,349	5,684
Travel	12,564	4,049
U of R operating costs	29,681	28,725
	1,215,666	1,208,292
	(508,353)	(584,937)



# Students' Union of the University of Regina Inc.

## Notes to the Financial Statements

*For the year ended April 30, 2020*

### 10. Owl

	2020	2019
<b>Revenue</b>		
Advertising	2,000	2,000
Food and drink	969,168	1,175,181
Other	8,990	16,822
Rental	59,897	61,865
Sponsorship/ Welcome week	36,150	40,070
	<b>1,076,205</b>	<b>1,295,938</b>
<b>Expenses</b>		
Amortization	64,368	62,320
Bad debts	408	162
Campaigns and promotions	28,888	39,298
Entertainment	33,484	39,619
Food and drink cost of goods	486,665	617,275
Insurance	11,049	10,648
Office	48,116	42,003
Professional fees	5,025	4,615
Repairs and maintenance	14,947	26,817
Salaries and benefits	545,884	575,386
Training	1,924	3,106
Travel	4,235	5,597
U of R operating costs	123,267	119,296
	<b>1,368,260</b>	<b>1,546,142</b>
	<b>(292,055)</b>	<b>(250,204)</b>

### 11. Commitments

The Students' Union is committed to paying the monthly operating costs of their premises to the University of Regina. The amount payable varies annually and is determined by the University of Regina based on consumption.

During the 2015/2016 academic year, the Student's Union entered into an agreement with the City of Regina to provide all qualifying students with a semester U-Pass. This agreement commenced on September 1, 2016 and extends for a period of seven academic years, expiring on April 30, 2023. The Students' Union shall pay the City of Regina the sum of \$1,780,314 for the 2020/2021 (\$1,745,406 for 2019/2020) academic year. In each academic year thereafter the Students' Union shall pay the City the previous academic year's sum plus an increase equal to the percentage increase in "Consumer Price Index for All Items Regina" published by Statistics Canada for the previous year multiplied by \$1,000,000.

# Students' Union of the University of Regina Inc.

## Notes to the Financial Statements

For the year ended April 30, 2020

---

### 12. Financial instruments

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

#### ***Credit concentration***

Financial instruments that potentially subject the Organization to concentrations of credit risk consist of accounts receivable. The maximum credit risk exposure is \$131,856 (2019 – \$46,428). However, the Students' Union believes that there is minimal risk associated with the collection of these amounts, as the majority are due from the University of Regina.

#### ***Interest rate risk***

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

In seeking to minimize the risks from interest rate fluctuations, the Students' Union manages its exposure by selecting investments with a fixed rate of return.

### 13. Significant Event

In March 2020 there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the Students' Union of the University of Regina, as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.

While the extent of the impact is unknown, we anticipate this outbreak may cause reduced customer demand, staff shortages, and increased government regulations, all of which may negatively impact the Students' Union's business and financial condition.

### 14. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

**Restated Articles of Incorporation**  
**of the**  
**Students' Union of the University of Regina Inc.**

**Article I - Entity**

- 1.01 The organization shall be known as the Students' Union of the University of Regina Inc.
- 1.02 The organization's existing entity number is 201736

**Article II - Registered Office**

- 2.01 The registered office is to be situated in the City of Regina.

**Article III - Membership Class**

- 3.01 There shall be two (2) classes of Members, consisting of:
  - (a) Regular Members
    - i. Any and all person(s) enrolled for credit, non-credit, or audit at the University of Regina or any of its affiliated colleges or on a case-by-case basis as approved by the Board, who pay the required fees.
    - ii. Regular members shall have full voting privileges.
  - (b) Honorary Members
    - i. Any and all former students of the University of Regina and any others whom the organization may confer membership.
    - ii. Honorary members do not have any voting rights but shall have the privilege to speak at open meetings of the organization.

**Article IV - Term of Membership**

- 4.01 Membership shall remain effective for the immediate four months following the last semester a student is enrolled for credit, non-credit or audit at the University of Regina.
- 4.02 Membership ceases upon expulsion, required to discontinue, transfer, graduation, failure to pay the required Students' Union membership fees, or engages in any activity which undermines the integrity of the Students' Union as decided by a two-thirds majority quorum vote of the Board of Directors.

## **Article V - Corporation Type**

- 5.01 The organization is a membership type corporation.
- 5.02 It carries on activities primarily for the benefit of its members.

## **Article VI - Authorized Number of Directors**

- 6.01 The minimum number of directors is eight (8).
- 6.02 The maximum number of directors is twenty six (26).

## **Article VII - Right to Transfer Membership Interest**

- 7.01 None

## **Article VIII - Restrictions on Activities**

- 8.01 None

## **Article IX - Other Provisions**

- 9.01 Objectives of the Students' Union of the University of Regina Inc.:
  - (a) The organization is committed to representing the educational interests of its members, the students of the University of Regina.
  - (b) The organization will have the authority to act as the official representative of its student member body.
  - (c) The organization shall promote and develop the academic, social, economic, and cultural interests of its members.
- 9.02 Principles of the Students' Union of the University of Regina Inc.:
  - (a) To treat all members of the organization equally, regardless of age, race, religion, creed, colour, place of national origin, socio-economic status, gender, sexual orientation, political views, marital status, educational interests, or disability.
  - (b) To provide freedom of information in all activities of the organization, exempting where such information is in contravention of any laws or statutes, compromises and negotiations in progress, is in violation of any statutory rights of another individual, or where such information was given in confidence.
  - (c) To be duty bound to uphold and honour all laws and statutes governing the operation and existence of the organization.
  - (d) To remain politically non-partisan in all activities and lobby efforts.
- 9.03 Rights of Members
  - (a) Every Member shall have the right to seek election as a Director.
  - (b) All members of the organization in good standing are entitled to vote or cast a

ballot in any or all referenda, elections, general or special meetings of the organization.

- (c) All Members are entitled to attend, speak, and make submissions at all open meetings of the organization.
- (d) All Members shall have reasonable access and use of the facilities of the organization.
- (e) All Members have the right to freedom of information as provided for in Article 9.02(b).
- (f) Every Member shall have the right to access all governing documents, including regulations adopted by the Board, minutes of meetings of the Board and those of any of its Standing Committees (except for minutes of meetings held in Executive Session).
- (g) Participation and access to governance processes, including elections, general assemblies, and meetings of the Board, shall be made accessible to all Members, regardless of disability status.

#### 9.04 Board of Directors

- (a) The Board of Directors shall consist of one representative from each faculty and constituency of the University of Regina as defined in the organization's Bylaw.
- (b) Faculty Representatives must be enrolled in a designated academic unit for which they seek election.
- (c) Constituency Representatives must be a member of the constituency for which they seek election.
- (d) Each duly elected representative shall become a Director and collectively they shall form the Board of Directors.

### **Article X - Dissolution Provisions**

- 10.01 Upon the liquidation and dissolution of the organization, all remaining assets shall be put into the trust of the Board of Governors of the University of Regina who shall pass them on to a democratic organization of students representative of all students on campus, whose main responsibility shall be the governing of student affairs at the University of Regina, as soon as such an organization comes into existence. If there is no such organization in existence, and there exists both an organization representative of all undergraduate students and an organization representative of all graduate students, the financial assets of shall be passed on to these two organizations split on a pro rata basis.



University of Regina  
**STUDENTS' UNION**

Students' Union of the University of Regina Inc.

**Bylaw**

CONFIRMED the 28<sup>th</sup> day of October 2020, by the members in accordance with the Act.

---

Chairperson, Annual General Meeting

## Table of Contents

<b>PART 1 - GENERAL</b>	<b>3</b>
ITEM 1 - TERRITORIAL ACKNOWLEDGEMENT	3
ITEM 2 - PREAMBLE	3
ITEM 3 - DEFINITIONS	3
<b>PART 2 - MEMBERSHIP</b>	<b>4</b>
ITEM 4 - MEMBERSHIP	4
ITEM 5 - MEMBERSHIP FEE	4
<b>PART 3 - GOVERNANCE</b>	<b>4</b>
ITEM 6 - OFFICERS OF THE CORPORATION/BOARD	4
ITEM 7 - TERMS OF OFFICE	4
ITEM 8 - COMPOSITION	5
ITEM 9 - EXECUTIVE OFFICERS	6
ITEM 10 - EXECUTIVE COMMITTEE	6
ITEM 11 - POWERS AND DUTIES OF THE BOARD	6
ITEM 12 - RESPONSIBILITIES OF THE MEMBERS AND BOARD	8
ITEM 13 - RECALL OF MEMBERS OF THE BOARD	8
ITEM 14 - GENERAL MEETINGS OF MEMBERS	9
ITEM 15 - CALLING OF GENERAL MEETINGS	10
ITEM 16 - ELECTIONS	10
ITEM 17 - COMMITTEES	11
<b>PART 4 - SERVICES</b>	<b>11</b>

## Part 1 - **General**

### **Item 1 - Territorial Acknowledgement**

- 1.1 The Students' Union of the University of Regina Inc. is situated on and operates one Treaty 4 lands with a presence in Treaty 6. These are the territories of the nêhiyawak, Anihšînāpēk, Dakota, Lakota, and Nakoda, and the homeland of the Métis/Michif Nation. Today, these lands continue to be the shared Territory of many diverse peoples from near and far.

### **Item 2 - Preamble**

- 2.1 The Students' Union of the University of Regina Inc. was originally established in accordance with the provisions of the Non-Profit Corporations Act (R.S.S.1979), which was repealed and replaced with the Non-Profit Corporations Act, 1995 (Chapter N-4.2). The Students' Union of the University of Regina Inc. Articles of Incorporation and this Bylaw shall be in force and shall govern the affairs of the corporation known as The Students' Union of the University of Regina Inc. (Corporation No. 201736). No section or sub-section of this bylaw may be changed without the consent of the members of URSU at a duly called meeting of the members at a General Meeting or a Special Members Meeting.

### **Item 3 - Definitions**

"Act" means The Non-Profit Corporations Act (1995) or any successor legislation;

"Articles" means the Articles of Incorporation of the Students' Union of the University of Regina Inc. from time to time in force and effect;

"Board" means the Board of Directors of the Students' Union of the University of Regina Inc. as duly elected

"Board of Directors" is as defined in 8.1 and under the terms of the Act;

"Constituency Representative" means a director elected to represent a specific constituency of the University as defined in 8.3;

"Director" means a member elected to represent a faculty or constituency;

"Executive Officers" means the students hired to be a Co-President;

"Executive Committee" means the students hired to be Co-Presidents and the General Manager;

"Faculty Representative" means a director elected to represent a specific faculty of the University as defined in 8.2;

"General Manager" means the General Manager of the URSU;

"General Meeting" means the Annual General Meeting or a Special General Meeting as set out in 14.1 Paragraph 11;



“Member” means a member of the Students’ Union of the University of Regina Inc. as defined in the Articles;

“Ordinary Resolution” has the same meaning as in the Act;

“Special Resolution” has the same meaning as in the Act;

“University” means the University of Regina;

“URSU” means the Students’ Union of the University of Regina Inc.

## Part 2 - **Membership**

### **Item 4 - Membership**

4.1 There shall be two (2) classes of membership as established in the Articles

### **Item 5 - Membership Fee**

5.1 In order to be a member in good standing, each member must pay a Student Union Fee for each semester of enrollment. These fees are collected by the University of Regina and submitted to URSU as per a fee collection agreement in place between the two parties. The structure and amount of Student Union Fee is established annually by the Board and is outlined in the URSU Student Fee Policy.

## Part 3 - **Governance**

### **Item 6 - Officers of the Corporation/Board**

6.1 The officers of URSU shall be known as the Board.

6.2 All members of URSU are entitled to seek election as and be a Director of URSU provided they are in good standing with URSU and meet the eligibility criteria as outlined in the Act.

6.3 No Director may hold more than one office or paid position of URSU at one time.

6.4 In the case of a Director wishing to hold a position as an employee of URSU, that person shall first resign their position as a Director of the Board

### **Item 7 - Terms of Office**

7.1 Generally, Directors shall serve for a term of one (1) year, which coincides with URSU’s fiscal year from May 1<sup>st</sup> to April 30<sup>th</sup>.

7.2 For any General Election of URSU, a successful candidate will take office as of the first day of May following the polling dates of that election.

7.3 For any By-Election of URSU, a successful candidate will take office as of the first Monday following the ratification of election results by the Board at the Board’s first duly scheduled meeting after the By-Election.

7.4 Incumbents in uncontested constituencies remain in office until they resign or are replaced at a subsequent election, as provided for in Section 93 (6) of the Act.

7.5 Incumbents who have run in an election or by-election for a position other than the one

currently held do not remain in their incumbent office past the original end of their term.

- 7.6 No incumbent may remain in office uncontested for longer than three (3) years as required by Section 93 (3) of the Act.
- 7.7 A Director position shall become vacant:
- (a) Immediately upon the resignation of the incumbent;
  - (b) The incumbent's ineligibility to hold office by way of Bylaws or statutes;
  - (c) The incumbent is removed from office by way of a recall vote; or,
  - (d) For any other reason, the student ceases to be a member of URSU.

## **Item 8 - Composition**

- 8.1 The composition of the Board is comprised of elected faculty and constituency representatives as outlined in the Articles. The current composition of the Board is:

### **(a) Faculty Representatives**

- 1) Champion College
- 2) Continuing Education Students
- 3) Faculty of Arts
- 4) Faculty of Business Administration
- 5) Faculty of Education
- 6) Faculty of Engineering
- 7) Faculty of Graduate Studies and Research
- 8) Faculty of Kinesiology and Health Studies
- 9) Faculty of Media, Art and Performance
- 10) Faculty of Nursing
- 11) Faculty of Science
- 12) Faculty of Social Work
- 13) First Nations' University of Canada
- 14) La Cité universitaire francophone
- 15) Luther College

### **(b) Constituency Representatives**

- 1) Equity and Campaigns
  - 2) Indigenous Students
  - 3) International Students
  - 4) LGBTQIA2S+ Students
  - 5) Part Time Students
  - 6) Students with Disabilities
  - 7) Women Students
  - 8) Members at Large (2 positions)
- 8.2 Faculty representatives must be enrolled in a designated academic unit for which they seek election.
- 8.3 Constituency representatives must be a member of the constituency for which they seek election.
- 8.4 Each duly elected representative shall become a Director and collectively they shall

form the Board.

- 8.5 If a Board member misses three (3) consecutive meetings without sending their regrets to the Board Chair, that Board Member will be automatically declared an "absentee" and as such will cease being a Director of URSU and be relieved of their duties and responsibilities.

**Item 9 - Executive Officers**

- 9.1 The Corporation shall have two Executive Officers;
- (a) Co-President, Student Affairs
  - (b) Co-President, Administration
- 9.2 Executive Officers are employees of URSU. The terms of their employment shall be set out in an Executive Employment Agreement. Executive Officers must execute the Agreement prior to commencing their roles and employment.
- 9.3 The Board shall establish remuneration of Executive Officers by no later than April 30 of each year to be effective the following term.
- 9.4 The appointment of Executive Officers shall be by way of an internal hiring process by an established hiring committee of the Board in place at the time of the election or by-election. The recommendation of the hiring committee is subject to ratification by the Board.
- 9.5 Any duly elected Director is eligible to apply for one but not both Executive Officer positions.
- 9.6 A Director hired as an Executive Officer shall continue to represent the faculty/constituency they were elected for.
- 9.7 Executive Officers shall not receive any additional votes within the Board as a result of their hiring.
- 9.8 The duties and responsibilities of the Co-Presidents shall be outlined in the Executive Committee and Executive Roles Policy.

**Item 10 - Executive Committee**

- 10.1 The Executive Committee shall consist of the two Co-Presidents and the General Manager.
- 10.2 The Co-Presidents shall be the official spokespersons of URSU. In the absence or inability of a Co-President to assume their duties:
- (a) Should a Co-President be unavailable for a period of two (2) weeks or less, the other Co-President shall fulfill such duties; or,
  - (b) Should a Co-President be unavailable for a period of greater than two (2) weeks the Board may elect to appoint a current Director as an interim replacement.
- 10.3 Members of the Executive Committee shall be the signing authorities of the Corporation as defined in any relevant policies of URSU.

**Item 11 - Powers and Duties of the Board**

- 11.1 Between Board meetings, all residual powers regarding the effective and day-to-day

operation of URSU shall reside in the Executive Committee.

- 11.2 Any and all decisions made by the Executive Committee may be subject to recall by the Board at the next duly called Board meeting.
- 11.3 The Board has the power to make, amend, and repeal Bylaws of URSU, as provided for in Section 90 (1) of the Act.
- 11.4 The Board has the authority to call meetings of members of URSU.
- 11.5 The Board shall govern and oversee the activities of URSU, except as limited by the Articles or Bylaws of URSU or by the Members at a General Assembly.
- 11.6 The Board shall uphold the principles of URSU.
- 11.7 The Board is responsible for the administration of the affairs of URSU.
- 11.8 The Board shall recommend all Bylaws made, amended, or repealed under 11.3 to the next general meeting of members for approval, as required by Section 90 (2) of the Act.
- 11.9 The Board is responsible for recommending and implementing fiscal and governance policy for URSU, subject to any applicable Bylaws that are approved by the members.
- 11.10 The Board is responsible for ensuring that the finances of URSU are effectively managed.
- 11.11 The Board shall cause adequate financial records to be kept, recording all moneys received and paid, and ensure that an audited financial statement be available to the membership.
- 11.12 The Board shall keep a "Minutes Book" of all general and board meetings. This book shall be updated on a continuing basis and all minutes must be published on the URSU website within fourteen (14) days after approval of the minutes by the Board.
- 11.13 The Board shall ensure that that the books and records of URSU are accurate.
- 11.14 The Board shall follow the chain of command policy for the purpose of ensuring the effective operation of URSU. To change the "chain of command 'policy'", a Motion of Substance must be presented to the Board and shall only come into effect upon the Board's unanimous ratification of the motion. The Chain of Command shall be the following:
  - (a) All employees ultimately report to the General Manager.
  - (b) The General Manager reports to the Board.
  - (c) The Co-Presidents report to the Board.
  - (d) The Executive Committee reports to the Board.
- 11.15 Except for decisions made at a duly called meeting of members or by way of referendum the Board is the ultimate decision-making authority of URSU.
- 11.16 The Board shall not directly interfere with any employee in the discharge of their duties other than in the case of the General Manager.
- 11.17 All members of the Board are responsible for ensuring the integrity of the Board and ultimately URSU. This includes but is not limited to executive sessions and personal briefings.
- 11.18 Any member of the Board who undermines this integrity can be removed with a two-

thirds majority quorum vote of the Board.

11.19 Executive Officers shall be subject to the following additional duties and responsibilities, on account of the public nature of their duties to the Board and the URSU:

- (a) Executive Officers shall be required to publicly disclose any and all additional honorariums, payments or gifts received from any party that works with or for URSU to the Board and the membership.
- (b) Executive Officers shall recognize their duties as officers and employees of the organization and ensure a designate or alternate attend related events or duties when any secondary work affects their ability to attend, providing such delegation does not contravene any URSU or University of Regina governing policies.
- (c) Executive Officers who accept secondary work during the majority of open URSU business hours shall be given four (4) weeks to adjust their schedules or the Board shall call a recall vote.

## **Item 12 - Responsibilities of the Members and Board**

12.1.1 Whereas URSU has fiscal, fiduciary, and other legal obligations, the Members shall have the right to cause URSU and its Directors to enact certain bylaws in accordance with Section 90 (1) of the Non-Profits Corporations Act that shall be binding on all Members, Directors, Employees, Volunteers, and any other agent(s) of URSU.

12.1.2 The aforementioned bylaw(s) shall be passed by a majority vote of the quorum of a duly called Board meeting and shall become the legal instrument of URSU on an interim basis.

12.1.3 Subsequently, each bylaw must be presented to the Members of URSU at a duly called Annual Meeting or Special Meeting of Members. The bylaws must be passed by a majority vote of a quorum of the Annual Meeting or Special Meetings of Members, whereupon the said bylaw(s) shall become the legal instrument of URSU.

12.1.4 The Board may amend any of the aforementioned bylaws and shall present any amendments of the said bylaw(s) to the Members of URSU at a duly called Annual Meeting or Special Meeting of the Members for final ratification by a majority of the quorum, whereupon the said amended bylaws shall become the legal instrument of URSU.

12.2 In the case of a Director wishing to become an employee of URSU, regardless of position, that person shall resign their position as a Director of the Board prior to commencing their employment with URSU.

## **Item 13 - Recall of Members of the Board**

13.1 Any member of the Board may be recalled, this is to say removed from office, when a quorum of two-thirds of members of the Board is present at a Board Meeting, and a special resolution of non-confidence is passed by majority.

13.2 A special resolution of non-confidence shall be held when:

- (a) A petition requesting the removal of a Director of the Board containing the

signatures of at least 7.5% of the constituents the representative represents is presented to the Board.

- 13.3 Notification to membership must be made within fourteen (14) days of a petition being put forth.
- 13.4 When a petition is put forth, an ad hoc committee of URSU Staff, Board Members and URSU members shall be formed to determine the validity of the petition.
- 13.5 No member may vote for the recall of a member of the Board if they are not entitled to vote in an election for the appointment of the faculty/constituency representative subject to the recall vote, as provided for in section 96 (2) of the Act.

**Item 14 - General Meetings of Members**

- 14.1 A general meeting shall be considered as either an Annual Meeting of Members or a Special Meeting of Members and shall be referred to herein after as General Meeting.
- 14.2 Notice of meeting shall specify whether the meeting is an Annual Meeting or a Special Meeting of Members. Annual Meetings or Special Meetings of Members shall be called in accordance with the Act.
- 14.3 The definition of a General Meeting shall be in accordance with the Act.
- 14.4 Special Business shall be as defined in section 125 (6) of the Act.
- 14.5 At least one General Meeting will be held annually, with no more than fifteen months between meetings as required by Section 123 (1) clause (a) of the Act.
- 14.6 No business shall be conducted at a General Meeting of URSU unless a quorum of members is present.
- 14.7 Quorum at General Meetings of URSU shall be one hundred (100) members.
- 14.8 An opening quorum is sufficient to conduct the business of an Annual Meeting or a Special Meeting of Members as in accordance with Section 129 (1) and (2) of the Non-Profit Corporation Act.
- 14.9 General Meetings are the final decision-making authority of URSU.
- 14.10 Items for New Business on a General Meeting Agenda must be submitted in advance as per a Call for Motions. Motions from the floor shall not be permitted.
- 14.11 Robert's Rules of Order shall prevail as the parliamentary authority in conduct of General meetings.
- 14.12 Notwithstanding Article 14.11 Standing Orders of URSU take precedence over Robert's Rules of Order in governing the conduct of General Meetings.
- 14.13 Notwithstanding Articles 14.11 and 14.12 a majority vote of a quorum of members present at a General Meeting may suspend the use of Robert's Rules of Order or any Standing Orders of URSU for part or all of a meeting or all of any future meetings.
- 14.14 The members of URSU may approve or reject any bylaws made, amended, or repealed by the Board at a General Meeting of members by a simple majority vote as provided for in section 90 (2) of the Act. An opening quorum in accordance with Article 14.7 must be present.
- 14.15 Any action of the Board may be repealed or altered by a simple majority vote of a quorum of Members present at a General Meeting unless the action in question has

been irreversibly implemented or has resulted in a legal and binding contract.

- 14.16 The Chairperson of the Board of URSU or their designate shall be the Chairperson at a General Meeting.
- 14.17 Notwithstanding Article 14.16 the members at a General Meeting must ratify the Chairperson and the meeting may appoint a different Chairperson for the meeting if so desired.

**Item 15 - Calling of General Meetings**

- 15.1 Meetings shall be called by the Board.
- 15.2 Notice must be given for all General Meetings as required in Section 125 of the Act. Such notice not being less than fifteen (15) days or more than fifty (50) days before the meeting.
- 15.3 Meetings may be requisitioned by members under the provisions and guidelines set out in Section 133 of the Act.
- 15.4 All requisitions for meetings must be signed by a minimum of five (5) percent of the members entitled to vote at such a meeting and the requisition must state the purposes of the meeting and business to be transacted, the information being on all pages signed in the requisition.
- 15.5 The requisition must be delivered to the registered office of URSU and a copy presented to each member of the Board as provided for in Section 133 (2) of the Act.
- 15.6 The Board shall call the requisitioned meeting of the members of URSU no later than twenty-one (21) days of receipt of the requisition mentioned in Articles 15.3, 15.4 and 15.5. If the Board fails to call a meeting in this specified time any member may call the meeting. This meeting shall have full powers of a General Meeting as provided for in Section 133 (4) of the Act.
- 15.7 Notwithstanding Article 15.6, the Board need not comply with the requisition to call a meeting of the members of URSU if:
  - (a) A recorded date has been fixed under Section 124 (1) and notice thereof has been given under Section 124 (3) of the Act; or,
  - (b) The business of the meeting as stated in the requisition includes matters described in Section 127 (6) clauses (b) to (e) of the Act.

This is provided for in Section 123 (3), clauses (a) to (c) of the Non-Profit Corporation Act.
- 15.8 Special Meetings of URSU may be called in accordance with this Bylaw at any time by the Board.

**Item 16 - Elections**

- 16.1 An annual General Election to elect members of the Board, Executive of Council, Council, and Senate must be held annually each March.
- 16.2 A By-Election, if required to fill any vacancies of the Board, Executive of Council, Council, and Senate must be held annually each October.
- 16.3 At its discretion, the Board, subject to a 2/3 majority, may at any time call a special by-election to fill a vacant Director position.

- 16.4 Specific election roles, procedures and timelines shall be defined in the Elections and Referendum Policy.
- 16.5 In the case of an URSU employee wishing to run for an elected position with URSU, that employee must resign from their employment immediately upon being declared a winner in an election.

**Item 17 - Committees**

- 17.1 The Board shall have the authority to enact committees as may be required from time to time.
- 17.2 The Board may set Standing Committees with a continued existence to assist the Board to perform its work from a governance perspective and to support its role for operational oversight.
- 17.3 The Board may establish an Advisory Committee(s) to focus on specific issues on an as-needed basis to assist the Executive Officers, Board, General Manager and staff with the work of URSU and to provide advice and expertise on specified topics, programs and projects.
- 17.4 The Board may establish an Advisory Committee to oversee the administration and operations of a particular ongoing URSU program.
- 17.5 The establishment of committees, their purpose, authority and terms of reference shall be set out in policy.

**Part 4 - Services**

- 17.6 Establishment of Levies
  - 17.6.1 Levies to be paid to any organization may only be established by referendum as laid out in the Election and Referendum Policy.
  - 17.6.2 Pre-established and existing levies for any organization may only be abolished by referendum as laid out in the Election and Referendum Policy.
  - 17.6.3 Pre-established and existing levies for any organization may be adjusted by no more than 20% through a motion at an Annual General Meeting.
  - 17.6.4 Structural changes (e.g. modifying a levy from opt-in to opt-out or vice versa), or changes to costs of levies greater than 20% must be performed through referendum.
- 17.7 Collection and Remittance of Levies
  - 17.7.1 URSU shall be responsible for the disbursements of any levies due to an organization that has been previously established, or may be established in the future, by way of a referendum.
  - 17.7.2 The cost of any established levies shall be incorporated into the Student Union Fee.
  - 17.7.3 Levies shall be distributed to approved organizations in the Fall and Winter semesters only.
  - 17.7.4 The amount of levies owed to an organization shall be based on the current enrollment of fee paying URSU members attending the University of Regina –



Regina Campus only, and as calculated by the University of Regina.

- 17.7.5 Any organization that is supported by a member established levy must make its annual financial statements and governing documents publicly available at all times.
  - 17.7.6 Such documents can be posted on the organizations' website, URSU's website or be able to immediately provide hard copies on demand.
  - 17.7.7 URSU has the authority to withhold payment to any organization of all or a portion of any applicable levies until such a time that the organization is in full compliance with URSU's bylaws or any applicable governing documents.
- 17.8 Provision of Space
- 17.8.1 Where an organization, by way of referendum, has been granted space within URSU controlled campus space, such organization must have executed a Service and Support Agreement with URSU.
  - 17.8.2 URSU has the authority to withhold payment to any organization of all or a portion of any applicable levies until such a time that the organization has executed a Service and Support Agreement with URSU and is compliance with the terms and conditions of the Agreement.